

Superior Court of California
County of Riverside
Financial Services Division
(FSD)

Toll Free 1-877-955-3463

Criminal Cases
General Walk-in Information
Office Hours 7:30 am – 4:00 pm

When appearing in court it can be difficult to learn that you are expected to pay a fine or fee when you do not have the income. We, the Financial Services Division of the Superior Court, are here to assist you by offering affordable payment options. If you need assistance in paying court ordered fines or fees, please read the below information to prepare you for the evaluation process. Our goal is to make you successful in complying with the court's monetary orders.

- **Leaving the courtroom**

If you have been ordered to pay a fine or fee on a criminal case and you are unable to pay the full amount by the due date, please report to the Financial Services Division immediately following court. If you are unable to report, please call our toll free phone number at **1-877-955-3463** for assistance over the telephone. The Financial Services Division will work with you on every level to establish payment options.

- **How are payment arrangements scheduled?**

Payment arrangement are based on your ability to pay. All income and basic expenses are reviewed. The Financial Services Division will work with you based on your disposable income (left over money after all basic necessities are paid).

- **Financial Affidavit (Verification form)**

When you report to the Financial Services Division you will be required to complete a Financial Affidavit. The form requires you to list all income and expenses to assist in determining your ability to pay fines or fees. If necessary, FSD will make inquiries to well known credit bureaus to assist in determining your ability to pay.

- **Administration Fee**

A \$35.00 administration fee will be added to each case with time payments.

- **Documents that assist in establishing payment arrangements. Please bring any document needed to help substantiate your financial status.**

1. Current Pay check Stub
2. Self-Employed- Copy of Income Tax Returns
3. Proof of Welfare
4. Proof of unemployment benefits
5. Proof of Disability income
6. Proof of rent, utilities, child support, car note, insurance

- **What constitutes a payment plan?**

1. Extension on payment in full
2. Down Payment
3. Monthly Payments
4. Back payments
5. Automatic Payroll Deduction

- **Waiting Time in Lobby**

Our goal is to serve all court customers within 20 minutes.

- **What is accepted when making a payment?**

1. Credit Card (Visa, Master Card or Discover Card)
2. ATM with Visa Logo
3. Check
4. Money Order
5. Cash

- **Monthly Billing Statements**

Once you have been placed on a payment plan you will receive a monthly billing statement (with a return envelope). Please mail your payments at least (7) days before the due date.

- **If I cannot keep my payment arrangement?**

Contact the Financial Services Division for assistance by calling the toll free number 1-877-955-3463, or, report to one of our offices, countywide. No appointment is needed.

- **What happens if I fail to pay as agreed?**

If you do not contact the Financial Services Division to receive an extension, one or more actions may occur:

1. Wage Garnishment
2. Interception of your state tax refund

3. Hearing for Allegation of Violation of Probation
4. Referral to outside collection agency
5. Referral to Franchise Tax Board's Collection Agency
6. Property lien
7. Bank lien
8. Inquiry to well known credit bureau

- **Will I get a warrant if I fail to pay?**

If you are scheduled to report for a hearing before the judge, and fail to do so, the judge may issue a warrant.

- **Where can I walk-in a payment?**

At the clerks window located in all courthouses countywide, except Corona and Palm Springs.

- **Which courts have Financial Services staff in house, and are open to the public?**

1. Hemet {880 North State St., Hemet, Ca. 92543}
2. Indio {46-200 Oasis St. #115, Indio Ca. 92201}
3. Blythe {265 North Broadway, Blythe, Ca. 92225}
4. Moreno Valley {13800 Heacock Avenue, #D201, MV, Ca. 92552}
5. Murrieta (30755-D Auld Road, Suite 1226, Murrieta, Ca. 92563}
6. Banning {135 North Alessandro Road, Banning, Ca. 92220}
7. Temecula {41002 County Center Drive, Temecula, Ca. 92591}
8. Riverside {4100 Main St. Riverside, Ca. 92501}
9. Juvenile {9991 County Farm Road, Riverside, Ca. 92503}

- **Where should I mail my payment?**

Corona Processing Center
 505 South Buena Vista, Room 201
 Corona, Ca. 92882-1997

(Please write your case number on all checks or money orders. And, thank you for not sending cash.)

Desert Processing Center
 255 N. El Cielo, Suite 140-293
 Palms Springs, Ca. 92262

- **What kind of service can I expect?**

We provide impartial and evenhanded treatment of all persons no matter what you have been convicted of. Our goal is to serve you with courtesy, efficiency and professionalism. (Survey cards are located at all locations for any comments you may have about our service.)