



**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF RIVERSIDE**

**REQUEST FOR JUDICIAL ADMINISTRATIVE RECORDS FORM  
Pursuant to California Rule of Court 10.500**

Send to: Court Executive Office  
P.O. Box 1547  
Riverside, CA 92502

Or email [courtexecutiveoffice@riverside.courts.ca.gov](mailto:courtexecutiveoffice@riverside.courts.ca.gov)  
Attn: David Gutknecht, Deputy Court Executive Officer

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Business hours: Telephonic: 7:30 a.m. – 4:30 p.m. (951) 777-3163 / In-person 7:30 a.m. – 2:00 p.m.

Information Requested:

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Type of Request:     Commercial     Individual

*I declare under penalty of perjury that the foregoing information is true and correct to the best of my knowledge.*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature