

SUPERIOR COURT OF CALIFORNIA COUNTY OF RIVERSIDE



COURT RESERVATION FREQUENTLY ASKED QUESTIONS

1. Q: What is the Court Reservation System (CRS)?

A: The Court Reservation System (CRS) allows users to reserve and manage motion hearing dates. CRS is available 24 hours a day, seven days a week.

2. Q: Do I have to create an account in order to use the Court Reservation System?

A: Yes, to use the Court Reservation System parties must create an account prior to creating reservations.

3. Q: What fees are charged when reserving a motion?

A: The court will not charge any fees at the time a hearing reservation is made.

4. Q: What is a Court Reservation Number?

A: The Court Reservation Number is a reference number that will be issued upon completion of a law and motion hearing reservation. That number should be referenced on the motion pleading when filed so the court can ensure the reservation is completed.

5. Q: Is the court's previous 'Request Civil Motion Hearing Date' still available?

A: The 'Request Civil Motion Hearing Date' program will be unavailable starting at 12:00 p.m. on Wednesday, June 30, 2021. The new Court Reservation System (CRS) starts on July 1, 2021.

6. Q: What happens to the reservations I have in the court's current reservation system?

A: All hearing reservations made before Noon on 6/30/21 will be transferred over to the new Court Reservation System (CRS).

7. Q: Can I make more than one reservation at a time?

A: No. Only one reservation for one motion hearing may be made at a time. Reserving more than one hearing for the same motion is prohibited.

8. Q: What if I need a different date or more time and need to extend my current motion hearing reservation date into the future?

A: The moving party may reschedule the motion hearing reservation in the reservation system.

9. Q: Is there a fee to continue a motion hearing reservation?

A: Yes. The fee to continue a reservation is \$20.00 plus a credit card percentage fee.

10. Q: What if I no longer need the reservation?

A: The moving party can cancel a future motion reservation at any time. It is important to cancel a future reservation that is no longer needed. Because CRS updates instantly, the reservation will be made available to others, thereby maximizing reservation availability to the public and efficient use of the court's time and resources.

11. Q: What if I am unable to locate my case to reserve a motion hearing date?

A: Double check the case number to ensure it is correct. Make sure the case type is valid. Only Small Claims cases are not allowed for motion hearing reservations.

12. Q: Can the court make motion reservations on my behalf?

A: No. Parties must make, continue, or cancel all reservations in the CRS system.