

Page and line numbers on every page (not shown in this example) including covers and cert pages

INDEX -VOLUME 1	
(Pages 1-255. Pages 256-300 Unused Block Numbered)	
SESSIONS INDEX	PAGE
March 2, 2023	
Morning Session	6
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March 3, 2023	
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SESSIONS INDEX FORMAT CHANGES/CHECKLIST

- SESSIONS(plural)
- Each index starts on new page
- No underlining, bold or italics
- Do not Block Number last Volume of Appeal
- Use upper/lower case for month and sessions
- Sessions Index does not need a "volume" column
- \*Include Sessions Index even if only one date of proceedings
- No Sessions Index in Marsdens (only for open court proceedings portion, if any)
- Page number on every page on top right corner